Plan My Move – Arrival Checklist

Task	Check	Task	Check
Report to Command		Housing Information	
Let them know where you will be staying and let them know your permanent address, if known		Installation Housing	
Complete Required Check-in Procedures		Privatized Housing	
Contact Family Center and Relocation Manager		Temporary Lodging	
Contact Transportation Office		Apartments	
Contact Housing Office		Real Estate	
Contact Finance Office		Mobile Homes	
Personal Property and Transportation		Health Care Concerns	
Household Goods		Emergency Rooms	
Privately Owned Vehicle		Hospitals	
Rental Car		Pharmacies	
Driver's License Information		Dentists	
Register Auto On Installation		Special Needs Services	
Taxi Cabs		Clinics	
Public Transportation Information		Optometrist	
Child Care Facilities		Schools	
Day Care on Installation		Installation Schools	
Day Care off Installation		Public Schools	
Nursery Schools		Private Schools	
Youth Centers		DoD Schools	
Home Care Providers		Religious Schools	
Camps on/off Installation		Colleges/Adult Education	
Career Services		Consumer Information	
Spouse Training and Education Programs		Commissary	
Civilian Personnel Office		Exchanges	
Community Career Counseling Services		Installation Mini Mall Shops	
Volunteer Opportunities		Discount Stores	
Religious Information		Banking/Personal Finance	
Installation Resources		Checking Accounts	
Churches		Savings Accounts	
Synagogues		Safe Deposit Box	
Other		Credit/Check Cashing Cards	

Recreation	Personal Services	
Morale, Welfare and Recreation Office	Doctors	
Fitness Facilities/Swimming Pools	Dentists	
Parks	Lawyers	
YMCA/YWCA Community Centers	Brokers	
Sports Activities	Hair Dressers	
Museums	Veterinarian	
Trips/Tours	Lawyers	
Free Events	Dry Cleaners	
Special Education/Special Needs Services	Maintenance Services	
Education/EDIS	Electricians	
Medical	Plumbers	
Recreational Services	Landscape and Lawn Services	
Counseling Services	Pest Control	
Support Groups	Delivery Services	